



Gloucester City Swimming Club Limited
Minutes for June Committee Meeting
at GL1 on June 18th 2015 from 6.00pm-8.00pm

Present: Emily, Jenny, Tim, Gavin

Apologies: Claire, Emma, Bea, Flavia, Bernice, Jennie, Rod

1 Approval of previous minutes

May 2015 minutes approved by JB and seconded by ES, subject to redaction of some names and clarification of squad name.

2 Chairman's Summary

Confirmed that AP has formally resigned as Secretary and thanked for all her efforts over the year. GP will take on secretarial role to cover preparation for AGM.

3 Financial Summary

Accounts are with Griffiths Marshall for review, but may not be completed in time to send out with 7-day notice, but will be available by AGM.

Headline news is approximately £15k of reserves have been used this season, due to cost increases not being met by increased fees, until restructure. The budget **MUST** be reviewed by the incoming committee, to ensure it is appropriate for next season. Not realistic for all squads to be 100% full and allow no room for progression, which must be accounted for in budget.

Some costs of the Thorpe Park trip have been offset by personal donation, in addition to the contribution made by the swimmers, so the net cost of the trip was only £200.

4 AGM Preparation

Nominations closed on 14th June and all nominations received were shared with the committee. The full list including bios will be published with the agenda 7 days before the AGM.

The proposed constitution changes were shared with the committee and will be distributed along with a brief summary of changes with the agenda.

5 Membership

40 debtors from last month are now down to 7, some being repeats. Constitution includes action at 30 days and potential suspension after 2 months of non-payment. A further reminder to be sent then Exec will step in if no response. There remains confusion over Para fees, especially where programme offered does not 'match' an existing squad hours. GP to clarify with parents as necessary, including calculation of pro-rata fee.

There are some new triallists, including a potential TTC12 member from Qatar. Likely to lose 6 swimmers at the end of the season, due to Uni, emigration, personal circumstances, but offset by new enquiries for Sep/Oct. Agreement reached with Hartpury for next season, including 6 new swimmers and revised fee of £55/m, in-line with other squads with similar hours.

A review of the arrangements for Boarding School membership has been requested by the coaching team, however, given the reduced numbers, this is postponed to a subsequent meeting.

6 Club Captains

The current captains and vice captains joined the committee for a discussion on the process for appointing next season's captains.

There had been previous discussion about the potential role of Junior and Para captains, to ensure support at Age Group and Para events, which some committee members supported. However, to ensure that captain appointment was not restricted to qualifiers, it was agreed that a responsible swimmer would be appointed as an Event Lead, to support the Lead Coach and Team Manager at each event, this could include a random selection from those suggested by TM and coach.

Agreed therefore to maintain male and female captains (min age 16) and vice captains (min age 15). Responsibilities will be based on the good club guide, to include supporting organising social and fundraising events. Requested a "captains@" email alias.

Plan to invite nominations between 23-30 June and vote between 2-5 July, subject to committee / coaches agreement, with the intent to announce at the Presentation evening.

7 Welfare

A couple of issues are ongoing and being dealt with between the Welfare Team and the Exec.

8 Workforce

Volunteers are still required for July Open Meet.

9 Open Meets / Competitions

July Open Meet is now full.

Target Meets for the beginning of next season will be reviewed with the coaching team

10 Fundraising

A new guide is being developed to clarify requirements about auditability, including donations

We have registered with the current Citizen / Echo campaign and tokens can be collected from 22nd June and clubs with the highest number become eligible for a share of the total.

Bag Packing on 20th June has again had a poor response, despite its ability for massive income. Only 14 of the 30 swimmers attending camp helped, refer to Camp section.

Sainsbury's vouchers used to purchase equipment which should arrive early next season.

11 Camp 2015

Meeting held on Sunday 14th, where last year's attendees gave an oversight and details such as timetable were outlined.

Due to difficulty getting support for fundraising (i.e. less than half did bag packing), a definition of 'significant contribution' will be made, to ensure a more equitable distribution to those that make the effort.

Two swimmers have dropped out, but balanced by new interest. Final payments to hotel etc are due soon, so no element of refund will be possible.

12 Volunteer of the Month

A lot of updated information has been provided for the website, in advance of the AGM, so Nikki Webb was unanimously agreed as this month's recipient.

13 Any Other Business

Calendar to be reviewed to ensure long course training and target meets are visible

Tim thanked the committee for all their support over the year