



## **Minutes of GCSC Committee Meeting**

### **Held at GL1 20<sup>th</sup> May 2015 6.00-7.30pm**

All committee members present (Vic late arrival)

April Minutes proposed by Gavin and seconded by Claire

#### **CHAIRMAN - TIM BROWNE**

##### *Restructure / Land Training*

TB opened by reviewing restructure – talked about the need to readdress land training

Some parents have said it was not working for them, including heat, wet poolside and space particularly when diving – could we look at other options ie running /badminton –other sports. Noted that some older swimmers prefer to train with Sam- feedback good from swimmers

Some parental concerns have been received particularly ref TTC15s sessions missing and subject to cancellation on Sundays and general low attendance.

AP explained that some options had already been identified and discussed with coaches. Other options will be reviewed at Management Meeting next week.

**ACTION: JB** – to put together list for purchasing of LT equipment with vouchers

##### *Welfare*

Tim formally thanked Vic and Ann – the club appreciate the efforts under what have been challenging times

New external welfare officer, Jennie Walsh, appointed and Bea Hatton has taken on internal – Welfare

Committee supported a continued search for a male volunteer to support Bea in internal role.

Exec – to look at welfare representation on committee, in the event of 3 people.

Vic and Ann will continue to do DBS checks in the short term.

**ACTION :Exec** to set up a meeting with Bea and Jennie to discuss new arrangements

### *Management Meeting*

Exec have set up monthly management meetings –first one next Wednesday - with Andy and James in line with new company structure –committee asked for feedback and issues to be raised .

*Committee would like the following issues raised:*

1. SSK5 – not happy with level of coaching not consistent
2. TTC15 is full and there are no spaces for movement in TTC12
3. Coaches making arrangements with swimmers that they have not agreed with the committee.
4. Positive feedback about James
5. Daisy is doing well and feedback is good
6. Starts and turns require urgent attention
7. Movement of some from SSK9 to TTC12 will take time to settle, ensuring that training is not diluted for existing 12s.
8. SSK15/15s /19 poor lane behaviour this is impacting swimmers moving up- poor management of the lanes by coaches and seniors setting a bad example to new swimmers that have moved up – no individual swimmers mentioned.
9. Target meets need to be addressed – issues changing them at the last minute –to produce meet schedule before start of season for committee to approve
10. Need support at Welsh and Scottish Meets
11. Attendance records – encourage the coaching staff to complete them eventually this needs to be automated. Too many forms still missing each week.-AP identified a system

**ACTION: Exec** to send out Agenda for Management Meeting based on the above

TB thanked the Munden family for their participation over a number of years

## **VICE CHAIR – GAVIN PHILLIPS**

### *Constitution*

GP modifying constitution –in line with current ASA Guidelines and the club now being a limited company -meeting the accountants next week for a professional review

### *AGM/ Vacant Positions*

CN to hand over the Treasurer activities to AP who has agreed to take on the role

Brian Dickson –has taken on Officials Co-ordinator role.

All Open Meet roles for GCSC must have a shadow given its importance to club finance.

Majority of Committee not willing to commit at this stage to their intentions at the AGM. Bernice willing to carry on as Competition Secretary

Agreed the committee must make it clear that all positions are up for nominations – Exec positions must have relevant experience and suitability given the company status as a director and the fiscal and legal responsibilities that come with these roles.

## **TREASURER – C/O AMANDA PERKS**

AP presented a draft budget for 2015/ 2016 and the Year End final loss- for discussion – the budget will have to be reissued by the new committee.

Funds Taken from reserves in April – concern over level of reserves and new budget dependant on agreement with coaches that all SSK's are at maximum capacity 16 per group.

## **MEMBERSHIP – EMILY STARKEY**

Joiners = 11 since April 1 on trial 6 have left

12 squad moves pending review

Debtors – £600- 41 swimmers but may be more – working on to move forward.  
Para parents not clear about fees structure

Some members raised concerns over membership fee in September

Para trying to get external funding – GP positive about progress

Committee agreed GP abnormal fee calculator, based on graph used to set restructure fees.

### **FUNDRAISING – JENNY BURTON**

Fundraising group – Nicky Vaughan has taken up the position of support – has a sponsor for medals – Claire to send an invoice –

Gloucester have announced a new funding – Sports fund – JB to look at the viability

Require a fundraising protocol / policy to be put in place –JP to propose with support from AP if needed

Use of Sainsbury's vouchers – Willkie Talkies available, but may not be useful at Open Meets – need some ideas

### **COMMUNICATIONS / OPEN MEETS – ROD BISSETT**

July Meet is almost full

September Sprint meet pack on the website, take up looking good although there are other meets running that weekend

October Meet pack – ready to go

April 8/9<sup>th</sup> 2015 - Andy needs to know within a week if this date can be approved  
–**ACTION at Management Meeting**

SRS have offered to come in and support our open meets (costume / equipment sales) – concern over exclusive arrangement Fit 4 Swimming - follow up with GL1

## **CAMP - EMMA BLAKELOCK**

We need to finalise the names of swimmers who are going and make sure that this does not change - cancel places before deadline

CAMP MEETING AGREED FOR SWIMMERS AND PARENTS

## **AOB**

Team managers – course go ahead Rich Giles organising

Volunteer of the month – Jo Harding  
Outstanding trophies to be distributed

End of season trip –Thorpe Park – Andy agreed a date of Saturday June 13<sup>th</sup>, Will Carter organising

12 years and above without parent, under 12 with a parent/adult on 1:4 ratio – Bus hire supported by club with £7 contribution from each swimmer

Bernice book a coach and urgent comms for Thorpe Park required from Club Captains.

Mrs V –donation of a Trophy - for a solid team player- trains well to be given to a swimmer not part of the elite programme –to be awarded at Presentation Evening

Captain and junior club captain – agreed it's for the swimmers to select. AP to meet with Club Coaches and agree process – to be complete by AGM.