



Minutes of GCSC Committee Meeting
Held at The Pint Pot Thursday 7 th November 2013
Present: Marcus Lee, Sue Malone, Tim Browne, Alison Munden, Claire Naylor, Ellen West
Apologies: Bernice Michaels, Ann Elliott, Ruth Hepburn, Mary Mayne, Andy Osborne, Beatrice Hatton

Issue	Summary & Agreed Action	Action by	Date
Minutes of last meeting	<ul style="list-style-type: none"> Approved by the Committee. AM proposed, TB second the motion 		
Chair's report	<ul style="list-style-type: none"> On behalf of the swimmers, Parents and Committee, ML formally thanked the Fuerteventura Warm Weather Camp support team. TM Ruth, Jane and Jon, Coaching Team, Andy and James. Special thanks to Ruth for co-ordinating many successful activities in addition to all the planning. ML also thanked the team that stayed behind, who stepped up at short notice, so the timetable ran smoothly. Special mention to Carolyn Bisset who took on extra sessions so they would not be cancelled. Despite the minor niggle with the LT (hiccup in communication) all went smoothly. Coaching reviews have taken place with the Executive Committee for Andy and James. Hopefully, additional reviews will take place before Christmas. ML met with Fundraising Officer, (MM) to talk through proposals and initiate a draft strategy document. This has been circulated to committee for review and comments. ML has been working with the GCASA Championship Lead in support and to share GCSC Open meet experience. ML met with Welfare Officer in relation to recent 'mobile and video' issues. This has led to a global reminder to all members and coaches. A reduced GCSC specific policy document will be produced to add our other policies. Item will be handled via Welfare and then signed off as appropriate. A proposal to proceed with the purchase of a table for the Sports Award Presentation evening and invite volunteers in support of the clubs 2 finalists, was agreed by the majority of the Committee. 		

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	<ul style="list-style-type: none"> Swim 21 documents will be distributed for review and feedback in preparation for our 2014 submission. 		
Treasurer's report	<ul style="list-style-type: none"> TB gave a review. All on target but there is a potential risk that we will fall short of our Sponsorship and Grant budget of £10K by the end of March. TB has introduced a purchasing order request form, no spending without permission. This will help with tightening our controls of spending. 		
Child Protection Feedback	<ul style="list-style-type: none"> Welfare to draft a Club Policy for Photography, Filming, Phones and Electronic devices. This will be distributed and reviewed by Committee. 		
Swim 21 Report	<ul style="list-style-type: none"> ML has distributed the Club Development Plan for 21/01/13 – 20/01/14 and has asked the committee to review and give feedback on items involved with. 2013/2014 - Review what we have done and 2014/2015 – What needs to be put in place. ACTION 	COMMITTEE	
Coach Report	<p>AO was not in attendance. A Coaches Report was circulated to the Committee. Highlights include:</p> <ul style="list-style-type: none"> Arena league on 12th October was a very successful event. GCSC secured a second place finish in a very tough Gala. Team spirit very high and the integration of some very young swimmers in their first serious gala along with the new Uni students competing for us. AO has met with reps from AASE in support of Craig Munden. Disability support meeting have also been held, primarily in support of Ryan West. Ryan has also been placed on the World Class Podium Potential programme by British Swimming and been placed on the Silver potential programme ahead of the Rio Olympics. Meetings continue with Glos Uni regarding workforce placements. Dorian Ayton will be helping run the YV programme with BH. Dorian is a disabled 		

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	<p>student and is very keen to get involved with the club.</p> <ul style="list-style-type: none"> • Swimmers movements have been discussed amongst coaching team. • GCSC supplied over 50% of the County team who competed at the Inter-Counties. The County surpassed its expectations with some excellent results. • AO would like to thank all who made the Warm Weather Camp a success. Special thanks to Ruth for organizing what was an excellent training camp and enjoyed by all. Thank you also to those who stayed behind to manage the training sessions at GL1. They were well managed with the exception of one minor blip. • November 15th-17th is a major competition weekend. We have swimmers competing at Cardiff, Hereford and Millfield (Taunton Deane meet). • Sophie Hall, Matt Munden and Alex Seymour attended the England Talent Day on 2nd November. We await results of their profiling. • BCL meet was well supported by GCSC swimmers with some excellent results. • Christmas timetable has been proposed. Once agreed, arrangements will be confirmed. • Cycle 2 programme is in the completion stages. Main events will be more local and centred around Counties and training. Cycle 2 also includes British Gas Open and Commonwealth Games Trials. Good luck to those chasing qualification and results at the meet. 		
Fundraising	<ul style="list-style-type: none"> • MM has drafted a GCSC Fundraising document for review by Committee. All comments/concerns to MM. 		
Correspondence	<ul style="list-style-type: none"> • A request was received from Jenny Sheppard, GCASA Administrator, to review 2 proposals put forward to the County. Funding Support for Bristol Gala and Proposed Development Aid to Clubs. 		
A o B	<ul style="list-style-type: none"> • October Open Meet – Revenue exceeded budget. Very successful meet with positive feedback from visiting clubs. • Mobile Phone Usage – Draft Policy distributed for review. 		

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	<ul style="list-style-type: none"> • Committee Photos – will be put on Notice Board and Website in the new year. • Clearance Sale of Centenary Kit – Approved • Workforce Coordinator Status – As part of their role, Squad Reps need to support/assist WFC. 		
Volunteer of the month	<ul style="list-style-type: none"> • Carolyn Bisset 		
Date of Next Meeting	<ul style="list-style-type: none"> • Wednesday, 4th December, 2013 		