



GCSC Swim 21 Co-ordinator

Role

Co-ordinate GCSC's *Swim21* reaccreditation process and help implement Swim21 development plans

Skills

- Well organised and able to delegate
 - Good administration & written skills
 - Enthusiastic and good motivator
 - Approachable
 - Sound knowledge of the Club
 - Confident and effective communicator
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Main Duties

- Organise and oversee the annual audit & action plan and reaccreditation process
 - Regular liaison with Chairman and Secretary for approval of submitted data
 - Liaise with Treasurer and committee about funding the Club's *Swim 21* Action Plan
 - Liaise with regional Development Officers, local sports partnerships and Club committee
 - Keep the club updated on all *Swim 21* actions and processes
 - Ensure that members are well informed about *Swim 21* courses and seminars
 - Follow and promote the ASA Child Protection Policy
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Commitment

On-going commitment as needed, including occasional input to committee meetings.
Additional time required in preparation for annual audit and re-accreditation.

Benefits to Self

Contribution to ensuring a well managed club and an opportunity to make a real difference to the success of GCSC, enabling members to reach their potential.
Knowledge of *Swim 21* process and awareness of club commitments.
