



Gloucester City Swimming Club Limited
Minutes for July Committee Meeting
at GL1 on July 8th 2015 from 6.30pm-8.00pm

Present: Bea, Gavin, Andy, Sue, Carolyn, Emma, Jenny, Mark

Apologies: Rich, Jennie

1 Approval of previous minutes

June 2015 minutes approved by JB and seconded by GP.

2 Chairman's Summary

Looking forward to the end-of-season break, so everyone can relax and come back refreshed.

The new committee have some challenges, but will approach with a positive outlook and working as a team, have confidence for a good year ahead.

There have been nominations for Vice Chair, Treasurer and a solution for Membership/Competitions, plus some potential interest in shadowing Treasurer and Membership.

Special General Meeting (SGM) will take the form of voting available between 5-6.30pm, with a short meeting at 6.30 to count and announce the results. In GP absence, voting registration desk in Café to be covered by BH/JB/CB.

MP offered to support a monthly 'help-point', probably on a Sunday evening.

Following further discussion at management meeting, the Captains selection will be subject to a shortlist agreed between coaches and committee, prior to swimmer voting. A set of criteria will be published [AO] which interested swimmers can apply against, including an explanation of suitability (<250 words). Deadlines to be agreed, but completed by end September.

3 Financial Summary

CN is generously continuing to support day-to-day finances in the interim.

Cash from Open Meet will be cross-counted, then secured on Saturday by BH and taken for banking after Sunday session by GP.

BH has engaged some support to review budget and confirmed very tight. Need to ensure all 'closures' are properly cancelled. Noted that Christmas break will naturally allow 9-days closure.

Target meets have been reconsidered for next season, with most local, thus reducing expenses both for parents and club. Long course training will only be provided where appropriate. Need to refocus land training, back to intent of restructure. Noted that Sainsbury's vouchers included other equipment i.e. cricket, rounders, for alternative land training.

4 Membership

Need to agree a trials process, i.e. ad-hoc, monthly, only when capacity and agree who assesses. Some outstanding enquiries, aim to trial on 19th July. Need to agree if there should be a holding fee on the waiting list. Review membership activity with new secretary [GP].

Agreed that boarders should include some commitment to represent GCSC, for example at NAL. Need to ensure that agreed sessions, based on capacity, are adhered to.

Community Amateur Sports Club status is being re-applied for as Ltd Company.

5 Welfare

Some ongoing issues. Bea needs to step back and recruit a replacement to support Jennie.

6 Workforce / Open Meets / Competitions

Open Meets are a significant financial income for the club and need a lot of support. Entry forms already state support required, but need to modify future forms to include a box to specify what roles parents are supporting [SP/CB]. Also noted that coaches must approve all entries to ensure valid times.

Need to have function leads and shadows, i.e. warm-up. Continue to individually target parents whose swimmers have entered [CB]

Agreed that volunteers should have access to refreshment / food. Simplest option to increase amount ordered in official's room.

Arena League (NAL) needs someone to organise and a Team Manager. Noted that it is no longer providing the same opportunity for our swimmers, as hub-clubs are entering more senior swimmers. Need to review and propose other options [AO]. Noted that we are on the waiting list for the Cotswold League, which would save cost of bus hire.

Target Meet schedule agreed at management meeting, to be published [GP]. April 2016 meet will remain a Level 2, but include distance events on the Friday night, noted that this clashes with City of Bristol Level 1 meet, but targeting different qualifiers. Potential of time trials to get entry times beforehand. Short course meets will enable qualification for County events. Long course training will be provided where appropriate.

7 Fundraising

Several opportunities available via Glos City and County Council. Need to find a volunteer with time to complete grant application forms.

GL1 Scoreboard has failed. Aspire are looking for fundraising / grant help. Noted that County has funding available, but at last meeting GP was met with resistance, as it doesn't benefit the whole County. Need to put a notice on the wall at entrance desk for this weekend, explaining that results will not be affected by lack of scoreboard [GP].

A fundraising guide is being compiled by some parents, including recommendations over auditability. Needs to be available by beginning of next season [JB].

Barnwood Trust has provided a grant of £1000 towards lower lane occupancy for para group.

8 Camp 2015

30 swimmers attending, all information has been provided with deadline for returning details by 6th September. Sports Abroad deadline for cancellations is end August. Hotel to be contacted to ensure correct number of rooms are allocated [BH]. Flights need to be reviewed, TB has booking forms [EB] and Monarch contacted to assist [MP].

Fundraising spreadsheet indicates support so far. Activities planned include Sprint Meet (including cash or costume raffle), Quiz, Car Parking, Cook Books. Para funding so far £250, target £1000. Several large clubs already entered Sprint Meet.

9 Presentation Evening 2015

Walls Club booked for 5th September 2015, between 7.30-10pm

Given timescale, agreed that food would be 'bring-your-own' as last year. Need to book a disco and ask for volunteers [BH]. Trophies transport and preparation to be co-ordinated [VB/EB]

10 Volunteer of the Month

Agreed that Brian had done a great job co-ordinating officials for Open Meet, with very clear requirements and Jacky has stepped forward to help Young Volunteer Programme, so a combined Dickson award for July.

11 Any Other Business

Swim Skills meeting only had 6 turn up, very frustrating given the effort James had put in to prepare. Suggesting coinciding with time-trials in future, to encourage better attendance.

Clarified that the honours board should include Home Nation International swimmers and British National champions.

12 Date of Next Meeting

Agreed that Wednesdays remained an appropriate night for monthly meetings. However, there will be a short meeting for the new committee immediately after the SGM on Sunday 19th July at 6.45pm.