



Gloucester City Swimming Club Limited

Minutes of GCSC Committee Meeting at Old Pint Pot 15th Nov 2016 from 6.30-7.30pm

Present: Andy, Andrea, Brian, Vic (chair), Gavin, Sarah, Flavia

Apologies: Clair, Rich D

1. Minutes of last meeting

Approved for publication. Actions reviewed under relevant topic.

2. Coaches Summary

Detailed copy circulated. Key points summarised below.

Increasingly busy for everyone. Very successful open meet, strong CoB long course meet and good results at SW Regional. Challenges with scratches and shuffling meet entries. Major expenses for remainder of the year now committed within budget (some into next financial year). New timetable with Exec for review. James attended AASE camp in Tenerife and is visiting other clubs to share best practice. Long Course training poorly attended and confusion over cancelled training. Recent support on para coaching from Sascha Kindred and his coach Emma Patrick. Recent input at Glos Uni seminar and great results at BUCS championships demonstrates benefits of links. Initial preparations complete for warm weather and potential home camp.

Christmas timetable prepared. Need to book The Warehouse for climbing and sign-up sheet [**Flavia**] and liaise with Warehouse for para needs [**Glenda**]

Good activity within the swimNG network including a second L1/2 course.

Attended an excellent Nutrition talk and propose offering it to club and network. Agreed to book a lecture venue at Uni 9am-12pm on 21st January [**Flavia**], invite Renee McGregor [**Andy**] and investigate network funding [**Andy**]

3. Chairman's Summary

Details covered in relevant sections.



4. Financial Summary

October Level 2

Refunds complete. 200 less swimmers (due to new 'gap' times'), but similar profit to last year, due to lower costs (existing wristbands, trophies). Long Distance funding claim submitted.

Budget

Overall open meet income on budget. Subsidiary company "GCSC Open Meets Ltd" has been incorporated to segregate open meet income. Need to meet accountant to clarify details [**Gavin / Flavia**]

New members, so fees income up, but grants/funding £5k down. Coach expenses committed for April will be accrued into next financial year. Few bursary claims for L1/2 course.

5. Open Meets / Workforce

Need to update future conditions to clarify deadline for medical withdrawals [**Gav**]

Need to clarify (need for) Para QT on July meet. License application for April and July to be progressed [**Gav**]

Coventry has passed the 'top visiting club' trophy to Aquae Sulis.

Neil Harper has provided update rules / disqualification sheet.

Recent Officials J1 course low attendance (1 from GCSC, 2 from Cirencester). 4 more interested from Cirencester, so run another course in the new year.
1 recently qualified official (Chris Habben).

6. Competitions

Soundwell scratches very disappointing, unlikely to target in future. 19 swimmers attending Taunton Deane instead (James attending). 4 swimmers entered via Hytek for Wiltshire long distance.

County deadline is 19th December, but Hytek file not yet available to prepare entries. Contact Sara Part to get file [**Sarah**] and prepare internal entries with a deadline of end Nov [**Sarah**]

Despite repeated applications, still no access to Competition account.



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Weekend of 3/4 Dec will be very busy with Taunton Deane (JR), 4 Seasons (DB), Welsh SC (AO) and long course training (TH/JP). Training provision at Chelt College 2-4pm on 4th (DB), reassess need for booked time on 3rd

Cheltenham College gala on 10th Dec. Only 1 hr training 6.30pm available at GL1

7. Membership

4 trialed in October, 2 offers. 2 trials planned for December. 2 swimmers left in October.

£485 short in fees in October, but now down to £175 (potentially some missed due to Tesco bank fraud).

Over £1000 short in annual membership renewals. Final deadline set and reminder sent. Template letter prepared for membership cancellation, in line with Constitution.

8. Welfare

Long-standing issue resolved. Couple of new minor issues.

Vic continues to provide cover in the absence of a volunteer. Need to readvertise [Vic]

Safeguarding course on 23rd Nov. 15 attending, 4 from Cirencester.

9. Communications

Lisa Thomas has volunteered to take on the role. Handover details following the meeting [Gav]

Flavia has seen demo of new Hytek system, which replaces Team Manager and is cloud-based. Likely to get forced this way in 2-3 years anyway. System includes membership and performance details and links to Meet Manager (as current), but is compatible with SportSystems files. Also includes registers (filled in real-time) on-line entries (like Nationals) and payment system for meets/competitions. Cost is approx. £1000 per year (in this year's budget), which can be split across 4 open meets. Also allows personalised calendars (based on squads) and email for session changes.



Review information and compare to features in ParentMail [**Sarah**]. Contact other clubs who have started using system and check security [**Flavia**]

10. Fundraising / Sponsorship

Easy opportunities including BonusBall and Swim41 sponsored swim. Need to readvertise for volunteer [**Gav**].

Kelly Longdon and Louise Lewis have offered to help with Camp fundraising.

11. Camp

Comms and sign-up list out for expression of interest. Calculated costs are between £900-1150, depending on venue. Concern that Cyprus isn't warm in October.

12. Member of the Month

Ian Darlow for stepping in as L2 cover on Sunday evening. To be advertised on notice board [**Clair**]

13. Any Other Business

Swim 21

New guidelines should reduce input required. Still require a volunteer to take it on. To ensure immediate actions, review new guidelines [**Sarah / Gav**]

Christmas Gala

Pool booked (in lieu of regular training) on Sunday 18th December. Function Room being booked with Christmas timetable. Poster to include bring-your-own food [**Brian / Jacky**]

GL1 Equipment / Twyver Office Security

Increasing frustration with poor maintenance, i.e. lane ropes regularly failing. Consider purchasing own equipment, but nowhere to store. Discuss at next Aspire meeting.

Still cash being left in trays. Urgently need a lockable post-box [**Rich**]

Next Meeting: Wednesday 14th December, 6.30pm at the Old Pint Pot