



GCSC Trophy Controller

Role

Co-ordinate trophies and medals on behalf of GCSC

Skills

- Well organised and efficient
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Main Duties

- Maintain a register of all trophies and current recipients
 - Maintain the upkeep of all GCSC trophies in the trophy cabinet
 - Act as curator for non-GCSC trophies, such as County awards
 - Arrange engraving and cleaning in a timely manner
 - Liaise with Open Meet Promoter and Executive Committee and arrange provision of medals as required for Open Meets and Club Galas
 - Liaise with Head Coach and Social Secretary to support preparation of annual Presentation Evening
 - Liaise with Treasurer to co-ordinate budget for medals, engraving, repairs and insurance
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Commitment

As required for upkeep, with additional effort around Presentation Evening and Open Meets

Benefits to Self

Contribution to ensuring a positive image for the club and appropriate recognition of swimmers
